

Lincoln School Board Meeting Minutes
December 22, 2008, 5:30 PM
Lincoln Community School

Members Present: Scott Bernoudy, David Venman, Ian Martin, Tim Brokaw

Members Absent: Donnie Sargent

Others Present: Superintendent Evelyn Howard, Business Manager Greg Burdick, Principals Tory Riley and William Jesdale, Vicki Billings, Stephen Riley

1. Chair, D. Venman called the meeting to order at 5:45pm.
2. Visitors' Business: None
3. Board Items:
 - a. Review Report from Facilities Committee: T. Riley discussed the rough draft proposal designed to obtain funding for the purpose of making necessary building repairs. A couple of quotes were presented for discussion. G. Burdick further explained the numbers in the Building Repair/Heating Recap handout. This budget is approximately \$13,000 over with \$15,000 available in the Sinking Fund. G. Burdick also explained the scope of work performed by CVP&H. The heating units in the Kindergarten and First Grade classrooms were discussed due to their lack of efficiency. It was indicated that the units, which are 3 years old, were not installed properly and are apparently not the appropriate units for the job. S. Bernoudy asked why we cannot just hire a property manager who knows how to efficiently make repairs, etc. to the building without continuing on the nickel & dime track that LCS has been on. E. Howard explained that there is a consulting firm that perhaps could offer a solution. G. Burdick inquired as to if specifications were proposed before the K & 1st grade heating units were installed. Three part question: What do we do right now? What do we do if there is another emergency? What is our plan for adequately maintaining the heating system? S. Bernoudy firmly feels that the course of action should be to get someone on staff immediately to oversee and move in the right direction. **A motion was made by I. Martin to approve the H-VAC work to be done with the cost not to exceed \$8,000; seconded by D. Venman. Voted and approved.** A discussion was had regarding the installation of a mechanical management system. S. Riley noted that the system that is in place is adequate for this building and its systems. S. Riley likened it to a DOS operating system vs. a Windows operating system. He also pointed out that there are upgrades that are available. Much discussion was had about how to put the funding needed into the new budget without triggering Act 82. A second article will be drafted that includes funding for the remainder of the mechanical repairs and maintenance as well as suggestions from the Facility Committee. E. Howard indicated that some ideas will be pulled together and presented at the next meeting.

- b. Discuss Budget Planning Progress: G. Burdick and T. Riley went over line items in the current budget. S. Bernoudy asked why the need for assistants is growing while the population of students is remaining the same. W. Jesdale explained that the kids he is seeing come through the school are in need of more one on one assistance. E. Howard asked the board about the comfort level of the changes that have been made to the budget. There were questions regarding the 7.2% increase and it was determined that it was caused by the reduction in per pupil spending. A handout was given by G. Burdick showing how all of the pieces of the budget come together. State education tax rate has yet to be set.
- c. Review Ends Policy -- Monitoring Evidence: T. Riley took the board on a field trip of the building to look at student work. Then she showed a PowerPoint presentation as an example of active engagement.
- d. Review Monitoring Report Schedule: (handout in packet)
- e. Other: None

4. Consent Agenda:

a. Pay Orders

DO #	Amount		PR #	Amount
280	\$37,327.57		10	\$44,514.34
303	\$6,656.12		11	\$43,770.62
324	\$379,089.14		12	\$42,903.82
Total	\$423,072.83		Total	\$131,188.78

- b. Minutes 11/17/08
- c. Adopt Policies: Ends, Executive Limitations, Board-Management Delegation, and Governance Process
- d. Ratify Hiring of Sally Larsen as Special Education Assistant to Individual Student

D. Venman moved to approve Consent Agenda items a-d as written; seconded by T. Brokaw. Voted and approved.

5. S. Bernoudy moved to adjourn at 8:16 pm; seconded by I. Martin. Voted and approved.

Minutes submitted by
Vicki Billings