



# BENEFITS BUZZ

Bristol, Lincoln, Monkton, New Haven, Starksboro, Mt. Abe, ANESU

June 2011

## ► NEW Comprehensive \$1,000 Plan ◀

We are pleased to announce the addition of the Comprehensive \$1,000 plan available July 1, 2011 to Professional Staff. For each teacher who enrolls, the Board will pay 90% of the premium cost of individual, two-person or family membership based on full-time FTE.

If you are interested in learning more about this additional health insurance plan, please call me for an outline of benefits guide and/or pricing information.

## Blue Cross & Blue Shield:

July 2011 is open enrollment. Now is your chance to enroll or make changes. If you plan to make any changes to your current plan, I need all completed enrollment forms by June 24, 2011.

Examples of some changes would include enrollment, adding dependents up to age 26, or switching to another one of the plans. An enrollment form is required for all changes.

## Northeast Delta Dental:

July 2011 is open enrollment. Now is the time to enroll or make changes. An enrollment form is required for all changes and I need all completed forms by June 24, 2011.

## Lump Sum Payroll Requests:

For those of you who requested lump sum payroll your lump sum paycheck will be June 24, 2011. The first paycheck in the 2011-2012 school year is September 2, 2011.

## E-Mailing Payroll Advice Slips:

We are able to email you your Payroll Advice Slips (check stubs) instead of printing it on paper. This saves an unbelievable amount of money on paper, expensive envelopes, expensive printer toner and postage. It also saves a lot of time with processing payroll and distribution of payroll at the schools. This is how it works; you will receive an email with an attached PDF file that looks identical to your pay stub. You can save the file on your computer, rather than having a bunch of check stubs lying around cluttering your space. You will be able to store your pay check stubs in one neat, electronic place for you to reference whenever you may need them. Please sign up today by emailing April Rockwell at [arockwell@anesu.org](mailto:arockwell@anesu.org) Please include the email address you would like them sent to.

## Address Change:

Please check the address on your paycheck to make sure it is accurate. If not, you will need to complete a change of address form, which you can find on the ANESU website ([www.mtabe.k12.vt.us/anesu](http://www.mtabe.k12.vt.us/anesu)).

Enjoy the summer,

Bobbijo Conner  
HR/Benefits Specialist  
[bjconner@anesu.org](mailto:bjconner@anesu.org)

## OTHER NEWS FROM THE CENTRAL OFFICE.....

### Educator License Renewal:

Reminder to professional staff with educator license expiration of 6/30/11 to submit documentation (photocopy) of renewed certification for your personnel file. Teachers with Provisional educator licenses expiring 6/30/11 should review contract language about Temporary Licenses (11.4) with the 4/1 deadline for securing Level I/II educator license. Send updates to attn. of N. Bachand and/or contact by calling ext 13 or email [nbachand@anesu.org](mailto:nbachand@anesu.org) if any question.

### Grade Report Updates:

Reminder to professional staff to submit grade reports verifying course completion and credits earned. This required documentation will allow us to update your personnel file and ensure accurate contract information. Note that our office does not directly receive any grade report information unless submitted by you. Please ensure that your name appears on grades submitted from on-line access to registrar records as we have received a few without this critical information. Contact N. Bachand by email [nbachand@anesu.org](mailto:nbachand@anesu.org) for a cumulative record of credits earned.

**Wellness:** Please see our new, ANESU Staff Wellness website for ideas, inspiration, motivation and links to free, web-based programs you can use to help you with your nutritional and fitness goals. Have a safe and healthy summer!

<https://sites.google.com/a/anesu.org/anesu-staff-wellness/>

(If you can't click on this link, copy and paste it into your browser.)

### Central Office Support and extensions:

Elizabeth Atkins – Accountant x 19  
Nancy Bachand – Admin Assist to Superintendent x 13  
Bobbijo Conner – HR/Benefits Specialist x 12  
Kristen Cram – Bookkeeper x 17  
Katie Poquette – Assistant Accountant x 18  
April Rockwell – Payroll Specialist x 21  
Janet Russell – Admin Asst/SPED x 33  
Karen Wheeler – Data & Communication Specialist x 20